

External Audit Report

(Period Covered: 2017-18 and 2018-19)

The Academic Audit of various Departments of the college, for the period 2017-18 and 2018-19, was conducted on basis of following records:

- a) Information submitted by the Departments and faculty members for the purpose of Annual Report of the college.
- b) Activity Reports of the Department.
- c) Achievements reported by faculty members from time to time.
- d) Reports of Seminar/workshop/student related activities program organized by the Departments during the period 2017-18 and 2018-19.
- e) Other documents concerning functioning of Departments.

Records of following Departments were observed:

1. **Business Economics**
2. **Commerce**
3. **Computer Science**
4. **Economics**
5. **English**
6. **Hindi**
7. **History**
8. **Management Studies**
9. **Mathematics**
10. **Political Science**
11. **Psychology**

Observation(s)

1. All the Departments have adequate faculty strength . However, some of the Departments , are having significant number of faculty members working on adhoc basis particularly Commerce, Management Studies , Business Economics , Psychology and Computer Science. The appointment of faculty members on regular basis in Departments like History, Political Science , Hindi and Maths is appreciated
2. Almost all the Departments have taken initiative for conducting seminar /workshops for their students.

3. Faculty members of various Departments have publications and research work to their credit but it was found to be limited among some faculty members in case of all Departments.
4. Programs in collaboration with external agencies/institutions has been observed in few departments only.
5. All the Departments have been sanctioned funds for approving purchase of books of their respective discipline in college library.
6. Teaching workload of the departments are determined in the beginning of each session and the papers/subject are allocated for teaching to faculty members through Departmental meeting.
7. Students are promoted by faculty member to participate in various extra curricular activities and societies available in the college.
8. Some of the Departments have also promoted field work/project work/on the field training for their students.
9. As per records available in the college, some of the Department have proposed for commencement of post graduation programmes in their respective discipline.
10. Departments such as Management Studies , Business Economics and Psychology have initiated significant steps towards promotion of Industry Academia interaction through various societies/cells.

Suggestions


1. The college is suggested to initiate steps for recruiting faculty members on regular basis in place of adhoc basis in all the Departments wherever the same is required.
2. Faculty members, whose names are not among those have mentioned their research/publication work shall be encouraged to improve their research/publication profile.
3. All Departments shall focus on enriching the course curriculum being taught by them through participative and experiential learning wherever the scope is feasible.
4. College is suggested to organize programs/event which can assist faculty members in making use of ICT enabled tools for effective learning process.



5. All Departments shall initiate steps to assist students preparing for competitive programs.
6. Necessary steps shall be taken by Departments to assist slow learners. Remedial classes can be offered to such students in addition to tutorials. Add on courses shall be started to enable students in improving their skills and knowledge in areas of their interest.
7. All faculty members shall be allotted students , atleast in teacher student ratio, for the purpose of mentoring them.
8. Adequate steps are needed for strengthening Placement and Internship cell of the college.
9. Industrial trips shall be organized for students of undergraduate professional courses like BMS and BBE.
10. Departments shall be encouraged to offer Master programs of their discipline.


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